



Congham Parish Council Chair Jeff Compton.

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Minutes of the Parish Council meeting on 25th November 2020

Clerk *Kate Sayer*

	In Attendance: Cllrs J Compton, A Page, G Stratton, T Tilbrook, M de Whalley, and G Clark.
20111	The Chair welcomed Councillors to this virtual meeting.
20112	To receive apologies and reasons and reasons for absence. None were received.
20113	<i>Cllr G Clark Proposed and it was resolved to agree the minutes of the 23rd September 2020.</i>
20114	Declarations of Interest None
20115	Resolution to close the meeting to receive reposts from the County Councillor and Borough Councillors The next full council will be on the 3rd Dec 4.30pm, There is also a Police and Crime Commissioner precept consultation. Cllr M De Whalley highlighted the £10,000 Community Levi which requires matched funding. Applications will take place in Dec & Jan there is £200,000 in the budget.. There are also collaborative projects including Town Fund apprenticeships, There is also a railway line infrastructure plan and high quality cycle path plans. The River front is to be refurbished and restoration of the High St including a Creative hub. The Local Plan will go to consultation in 2021. Attempts are being made to tackle rough sleeping, a winter night shelter and module units including support to keep rough sleepers off the streets. Affordable housing will be provided at 13%. The market actually needs 25%. The Knights Hill development will have 15-20% affordable housing. <i>Following this report, the meeting was reopened.</i>
20116	Public Participation No residents were present.
20117	Clerk's Report. Highway rangers have cleaned all the grips etc but I think this was done prior to all the mud left on the road. The hedge on the edge of Simperts property next to Hilary's has been cut back by Highways to allow large vehicles to clear the hedge in Little Congham. Prior to this the vehicles were causing a lot of damage on the verges and bringing mud onto the road. This part of Congham is prone to lying water as the water table is close to the surface. Our Norfolk website is up and running. I have had some discussions with IT Helen Carrier who has arranged for the website to be opened through the Norfolk Parishes. This has meant giving up our original domain name; so we are now conghamparishcouncil.norfolkparishes.gov.uk Pig Farm Two residents originally alerted me to the pig units in July predominately because they are quite close to the field known as School Meadow. Initially large traffic was a nuisance bringing in equipment to the field. The access is half - way up the slight rise on the right south of Norman Griefs home. Since then a number of issues have become apparent Water taken from the stream for the pigs, pumped by a large generator. Potential run off and pollution / enrichment into the stream. The landowner(H Bellingham) has not been asked if this can take place. The food silo in M Harvey's farmyard means that approximately 20 journeys need to occur daily to feed the pigs. Also mud on the narrow St Andrews Lane. M Harvey has cleaned the road on one occasion. The Clerk has had discussions with planning, environmental health and the environment agency. The environment agency have halted further pigs being brought onto the field until and independent assessment has been completed. Planning A New Access is being requested between Shangrila and Lavenders Buttercup cottage has put in a new planning application Banking We need to decide whether to continue with Barclays or change to another bank. Unity bank is one being used by a number of parish councils.

20117	There is always someone on the end of the phone. All transactions are done online. Quick and Efficient downside is that it costs £6 per month. Congham Businesses Congham Hall will open again on 3rd December. The Anvil has been doing take outs at the weekend and has applied for the Borough Council Grant. Clerks Salary There has been an increase in hourly rate this year. I would request that we consider a slight increase in time as more work is being required by the Clerk. If this is considered excessive I will request additional time to transfer material to the website.
20118	i) To present and approve the current financial position ii) To approve the payments due including Zoom HMRC Courses Website British Legion, Donation to Cricket Club, and St Andrews Churchyard <i>It was resolved to agree to approve the payments and receipts and agreed the above payments.</i> iii) To make a decision re online banking and changing from Barclays to Unity Bank. It was agreed to pursue the application to the Unity Trust Bank.
20119	To present a proposed Parish Council Budget 2021-22 for discussion and approval. The budget was discussed and final approval will be confirmed at the January meeting.
201110	Neighbourhood Plan Update. Cllr A Page. Cllr A Page stated that the draft submission document has been reviewed by the working group and will be issued back to the planning consultant for revision and reissue when it will be circulated to all the Parish Councils. Working group is currently reviewing the open questions on the questionnaire, green spaces document, views and character assessment for Grimston & Pott Row.
201111	Highways and Rights of Way i) To consider possible suggestions to improve the conditions on St Andrews Lane. <i>It was agreed to write robustly to S Hart, M Harvey and the Environment Agency and Environmental Health.</i> ii) To plan and consider the mapping of rights of way and their maintenance. The Clerk had reported a number of issues to the County Council. No response has yet been received.
	Signed Jeff Compton Chair 5th January 2021