



Congham Parish Council

Clerk :- K Sayer Buttermere Lynn Rd Hillington King's Lynn
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**Councillors are summoned to the Annual Parish Council meeting
at Congham Hall on 23rd June 2021.**

Wednesday 16th June Clerk *Kate Sayer*

	Agenda Announcement re J Compton our previous Councillor and Chair who has retired after over 20 years.
21061	To receive nominations for Chair and Vice Chair. 1.1 To agree the appointment of Chair 1.2 To agree the appointment of Vice Chair
21062	To receive and accept apologies for Absence
21063	To receive declarations of Interest
21064	4.1.To agree the minutes of the last meeting 4.2 Matters arising for information only.
21065	Clerk's Report
21066	To receive and accept the report and decisions from the HR subcommittee.
21067	<i>Resolution to suspend the meeting to receive residents questions and reports from the Borough Councillors.</i>
21068	To receive an update on the Co-option of a Councillor
21069	Finance 9.1 To agree donations to the Cricket Club, Hudson Fen and approve payments. 9.2 To accept the internal auditor's report. 9.3 To receive and approve the 2020 - 21 Agar financial document and the Certificate of Exemption. 9.4 To make arrangements for new bank mandate / signatures.
210610	Review of Council Policies. To review, update and agree the following policies 10.1 Congham PC Standing Orders 10.2 Financial Regulations 10.3 Freedom of information 10.4 Discipline and Grievance
210611	Councillors to be appointed to Subcommittees. 11.1 Neighbourhood Plan 11.2 Human Resources. (the terms of reference will need to be agreed) 11.3 To confirm Councillors responsibilities
210612	Planning update. 21/00809/F Porch at Deerwood Parish Council approved. 21/00061/TREECA 20/01743/F
210613	Correspondence
210614	Date of Next meeting Wednesday 21st July to replace Wednesday 28th July