

Congham Parish Council

Minutes of the Annual Parish Council meeting held on Wednesday 25 May 2022

Congham

DRAFT

In Attendance: Cllrs M de Whalley, N Grief, A Page, G Stratton, T Tilbrook, L Grange

1. The Chair welcomed everyone to the meeting.
2. To receive nominations for Chair and Vice Chair
 - 2.1. It was resolved to re-elect Michael de Whalley as Chair
 - 2.2. It was resolved to re-elect Norman Grief as Vice Chair
3. **To receive and accept apologies for Absence**

Councillor G Clark sent his apologies as he had other engagements.
4. **To agree the minutes of the Parish Council meeting held on the 23 March 2022**
 - 4.1. *It was resolved to agree the minutes of the 23 March 2022.*
 - 4.2. There were no matters arising.
5. **Public Participation**

No residents were present.
6. **To receive Declarations of Interest**

None were received.

The clerk will send the updated DPI forms to the Borough Council to be published on the Borough Council website.
7. **To receive written reports from the County Councillor and the Borough Councillor**

Borough Cllr C Manning attended the meeting and gave an update on recent borough activity. Borough Cllr M de Whalley also gave an update. There was no response or report from County Cllr S Dark. Cllr C Manning will ask Cllr S Dark to send an update report.
8. **Planning Application**

Planning application 22/00022/TPO to reduce 3 trees covered by TPO by 40% at the Lodge in Broadgate Lane has been refused by planning.
9. **Finance**

To agree the Payments and Receipts up to the May 2022 payments

 - 9.1. *It was resolved to agree the payments and receipts to date.*
 - 9.2. The Borough Council ran a small grants scheme for local parish councils to apply for funding towards events and activities that would commemorate the Queen's Platinum Jubilee. Congham Parish Council was awarded £200. A donation was made to St Andrews Church of £300 towards the Queens 70th Jubilee Street Party to be held in June for Congham residents.
 - 9.3. The Internal Auditor's report was agreed and accepted.
 - 9.4. The 2021-22 Agar financial documents and Certificate of Exemption was approved and signed.
 - 9.5. The statement of expenditure for the CIL grant to research the Fuel Allotment was agreed and signed ready to send to the Borough Council.

10. Fuel Allotment

Cllrs M de Whalley gave an update from information found on the Fuel Allotment. M de Whalley and T Tilbrook will review information and report back on conclusion. To be discussed at the next meeting.

11. Highways and footpaths update

11.1. Clerk to contact David Mills for assistance to ascertain whether the land owner or the County Council is responsible for cutting the long grass along the public footpath No 6 in Congham from Church Hill to Keepers Lane.

11.2. Clerk to arrange a visit with Highways to give an update on the options available for speeding restrictions.

11.3. Concerns were raised regarding storm drains or sewerage overflow on Grassy Lane. This will be reported to Anglian Water.

12. Correspondence

12.1. It was agreed that the members of Congham Parish Council will not claim the members allowance.

12.2. Information on the Houghton Festival has been placed on the website.

13. Venue for Parish Council meetings in 2022

Future meetings from July 2022 will be held at the Anvil Inn, St Andrews Lane, Congham. The Clerk to send letter of thanks to Congham Hall for hosting the meetings to date.

14. Queen's Platinum Jubilee Beacons on 2nd June 2022

The invites for the Queen's 70th Jubilee picnic event to take place on Saturday 4th June at St Andrews Church carpark commencing at 12pm, has been placed on the Notice Boards and website. Invites were sent to all Congham residents in April.

The meeting closed at 9:00pm

The next meeting is on 27 July 2022 at 7pm

Signed Chair M de Whalley 27 July 2022

Michael de Whalley, Chairman

Mary White, Parish Clerk
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