

Congham Parish Council

Minutes of the Parish Council meeting held on Wednesday 27 July 2022

Congham

DRAFT

In Attendance: N Grief, G Clark, A Page, T Tilbrook, L Grange

1. Cllr G Clark welcomed everyone to the meeting in the absence of the Chair and the late arrival of the Vice Chair.
2. **To receive and accept apologies for Absence**
Cllrs M de Whalley and G Stratton sent their apologies as they had other engagements.
3. **To agree the minutes of the Parish Council meeting held on the 25 May 2022**
 - 3.1. *It was resolved to agree the minutes of the 25 May 2022.*
 - 3.2. Cllr G Clark signed the minutes in the absence of the Chair.
 - 3.3. There were no matters arising.
4. **To receive Declarations of Interest**
Cllr T Tilbrook declared an interest in the Grimston Cricket Club.
5. **Public Participation**
Sam Adkin from Grimston Cricket Club outlined the importance of a letter of support to Grimston Cricket Club for their shed project.
6. **To receive written reports from the County Councillor and the Borough Councillor**
Borough Cllr C Manning attended the meeting and gave an update on recent borough activity. There was no response from County Cllr S Dark. No update was received from Cllr M de Whalley.
7. **Planning Application**
Planning application 22/01187/F for residential extensions to the rear at 2 Old Rectory was objected by Congham Parish Council because this extension will have an adverse impact on the neighbouring property due to the overbearing proximity to the boundary.
8. **Finance**
 - To agree the Payments and Receipts up to the July 2022 payments**
 - 8.1. *It was resolved to agree the payments and receipts to date.*
 - 8.2. Congham Parish Council pledged a minimum of £100 donation to Grimston Cricket Club.
9. **Neighbourhood Plan update**
NHP progress report was received from Neville Fletcher.
An update was given by Cllrs T Tilbrook and A Page.
10. **Fuel Allotment**
Cllrs M de Whalley to send information found on the Fuel Allotment to all Cllrs in advance of the next meeting to enable the Cllrs to review the information in preparation for discussion at the next meeting.

11. Highways and footpaths update

- 11.1.** David Mills confirmed that Norfolk Highways is responsible for cutting the long grass along the public footpath No 6 in Congham from Church Hill to Keepers Lane. The paths are now overdue a cut because of a change of contractor but they are trying to resolve the matter.
- 11.2.** A Meeting was held with Highways to give an update and discuss options available for speeding restrictions. The only option available for this site was a SAM2 speed unit which also has restrictions on positioning and timing. It would be more convenient to have an arrangement with Grimston Parish Council as they already have a SAM2 speed unit.
- 11.3.** The flooding on Grassy Lane at the junction of Hillington Road was reported to Anglian Water who confirmed that the work has now been completed and the issue has been resolved.
- 11.4.** Correspondence was received regarding the Highways Community Ranger Visit to Congham in August. We will report the muddy grids on St Andrews Lane opposite Church Walk.
- 11.5.** The Clerk to contact Highway Boundaries regarding the trod enquiry (Enquiry 23634).

12. Correspondence

- 12.1.** An email was received from Sam Adkin asking for a letter of support for Grimston Cricket Club for their shed project. It was agreed that Congham Parish Council would pledge a minimum of £100 donation to Grimston Cricket Club.

13. Queen's Platinum Jubilee Picnic

A couple of photos were sent to the Borough Council and also placed on the website.

14. Plaque to commemorate the Covid Pandemic

The Clerk to contact the Churchwarden to ask if the plaque could be placed on the church gate.

15. Venue for Parish Council meetings in 2022

A letter of thanks has been sent to Congham Hall for hosting the meetings to date.

16. Website

A notice was placed on the website to inform residents that Church Walk was closed because of concerns about loose branches overhanging the path. Church walk is now reopened.

Information on the Jubilee Trees for Norfolk was also placed on the website. The Clerk to send this information to the Churchwarden.

The completed Register of Interest forms will be sent to the Borough Council to be published on the Borough Council website with access from the Congham website.

Awaiting forms from Michael de Whalley.

The meeting closed at 9:00pm

The next meeting will be held at the Anvil Inn, Congham on 21 September 2022 at 7pm

Signed Chair M de Whalley 21 September 2022

Michael de Whalley, Chairman

Mary White, Parish Clerk
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