

Congham Parish Council

Congham

Minutes of the Parish Council meeting held on Wednesday 22 March 2023

DRAFT

In Attendance: Cllrs M de Whalley, N Grief, G Clark, A Page, T Tilbrook, L Grange.

1. The Chair welcomes members and residents to the meeting.

2. To receive and accept apologies for Absence.

Apologies were received from Graham Stratton.

3. To agree the minutes of the Parish Council meeting held on the 25 January 2023

3.1. *It was resolved to agree the minutes of the 25 January 2023.*

3.2. There were no matters arising.

4. To receive Declarations of Interest

4.1 Cllr M de Whalley signed the DPI form.

4.2 Cllr. Grief declared an interest in Hudson Fen.

5. To receive written reports from the County Councillor and the Borough Councillor

Borough Cllr C Manning attended the meeting and gave an update on recent borough activity. He advised that he would be standing down as Borough Cllr. Borough Cllr M de Whalley also gave an update. There was no response or report from County Cllr S Dark.

6. Public Participation

There was no public participation.

7. Planning Applications

- 1.** 23/00271/0 For change of use from annexe to short term holiday let, The Lavenders. Objections were raised due to the impact of privacy of a neighbouring house and the area will be over trafficked leading to safety issues for parishioners.
- 2.** 23/00280/CU Retrospective change of use to keeping and breeding dogs. There were no objections to this application. It was agreed that a Certificate of Lawfulness would be added in response to this application.

8. Finance

8.1. *It was resolved to agree the payments and receipts to date.*

9. Congham Parish Village Link Magazine.

Cllr Clark suggested that the Parish Council could draft a write up in the local Village Link Magazine. It was agreed that the clerk would find out the deadline for July Issue and work with Cllr Clark to publish the Parish Council's news.

10. Fuel Allotment

Cllr M de Whalley stated that the fuel allotment dates from 1813. He stated that there was a clear difference between poor land and common land.

A file of information has been passed to the clerk for her solicitor husband and his colleague to read the papers and decide the next steps.

11. Election Timetable

Cllr de Whalley distributed nomination papers to the councillors. It was confirmed that the deadline for the submission of the completed form was 4pm on the 4 April 2023. By way of example, the Clerk is to e-mail Cllr de Whalley's completed form to the other councillors.

12. Highways and footpaths update

12.1. An update was received regarding the infilling of a disused railway bridge at Congham which carries St Andrews Lane over the former railway. The Clerk contacted the Enforcement Officer who stated that National Highways were determining whether to make a planning application. The Clerk to contact National Highways to request that they submit a planning application. Proposed Cllr. Clark, Seconded by Cllr. Tilbrook.

12.2. Highways signage at Broadgate Lane. Clerk contacted Highways who confirmed that works by Anglian Water were taking place from 8-10 May.

12.3. The Clerk provided an update concerning the excess mud on St Andrews Lane and Church Hill caused by agricultural traffic. Mr. Harvey responded to the letter from the Parish Council by requesting a site visit. As the mud has cleared up now a site visit was unnecessary, the Clerk is to reply to Mr. Harvey noting the Parish Council would monitor the situation and take the appropriate action.

13. Litter Pick

13.1. Cllr. Clark suggested that it would be a good idea for Congham to join the Parishes of Grimston and Royden to participate in the Litter Pick. The Clerk is to write to Phillipa Sewell at Grimston and Pippa Winson at Royden Parish Council to request that Congham be included in future communication concerning Litter Pick. Proposed by Cllr. Clark, seconded by Cllr. Grange.

14. Letter of Support and potential funding for Hudson Fen

A request was received from Hudson Fen regarding a letter of support and a donation of £200 for a playground. It was agreed that a donation of £200 can be made and a letter of support. The Clerk is to write to Sue Fraser at Hudson Fen, to enquire whether they would like to wait until their CIL bid in July or whether they would prefer to receive this donation and Letter of Support before July. Proposed by Cllr. Tilbrook, seconded by Cllr. Clark. Cllr. Grief excluded himself from the vote.

15. Coronation of King Charles III celebrations.

Cllr. Grange confirmed that she had spoken to Helen Lilley at the Church and that they were going to organise a get together to commemorate the King's coronation. The Clerk is to contact Debbie Ess to enquire what the deadline is for a grant to celebrate the King's Coronation. It was agreed that if a grant was unavailable, a pledge of £100 would be made. Proposed by Cllr. Clark and seconded by Cllr. Tilbrook.

16. Correspondence

16.1 The Clerk confirmed that Defibrillator funding scheme allows a grant of £1,000 towards a defibrillator. The Clerk is to contact the Anvil Inn to ask whether they would house the defibrillator to their building and could provide a power supply and signage. Proposed by Cllr. Tilbrook and seconded by Cllr. Clark.

16. 2 The Clerk confirmed that the Parish Council website has been updated to reflect the fact that the Housing Needs Survey from RCA Regeneration Ltd is not connect with the Parish or Borough Councils.

17. Urgent Items

Items to be included on the next agenda include:

17. 1 Map next to phone box needs to be replaced.

17.2 Noticeboards also need to be replaced or repaired.

The meeting closed at 9:35pm

The next meeting will be held at the Anvil Inn, Congham on 24 May 2023 at 7pm.

Signed Chair M de Whalley 24 May 2023

Michael de Whalley, Chairman
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