

Congham Parish Council

Congham

Draft Minutes of the Parish Council meeting held on Wednesday 27 September 2023

In Attendance: Cllrs: M de Whalley, G Clark, T Tilbrook, N. Grief and G Stratton, Clerk-Ophelia Donovan.

1. Welcome by the Chair.

The Chair welcomed members to the meeting. No residents were in attendance.

2. Apologies for absence.

Apologies were received and accepted from Cllr. L Grange.

3. To agree the Minutes of the Parish Council meeting held on the 19th July 2023.

It was resolved to agree & sign the Minutes of the Parish meeting held on 19th July 2023.

Proposer: Cllr. Clark

Seconded: Cllr. Tilbrook

4. To receive Declarations of Interest.

Cllr. Tilbrook declared an interest in Grimston Cricket Club.

5. To receive written reports from the County Councillor and the Borough Councillor.

Borough Cllr M de Whalley gave an update on recent borough activity. There were no reports from Borough Councillor Baljinder Anota or County Councillor Stuart Dark.

6. Public Participation.

There was no public participation.

7. The retrospective application of the infilling of Congham Bridge.

A discussion took place concerning the retrospective application of the infilling of Congham Bridge. As a member of the borough planning committee, Cllr. De Whalley confirmed that he would not participate in the discussion or vote in any decisions.

It was agreed that the Parish Council's objection should be maintained. It was confirmed that the planning committee would be considering the retrospective application of the infilling of Congham Bridge with a recommendation to reject the retrospective application. It was agreed that the Clerk should attend the planning committee meeting on October 2nd 2023 to make representations on behalf of Congham Parish Council.

8. Neighbourhood Plan Consultation, Grimston, Pott Row.

Cllr. Tilbrook confirmed that there was a meeting on the 3rd October. It was agreed that anyone could make any comment that they felt was appropriate.

9. Consultation on Additional Evidence based documents-deadline 20th October 2023.

There was a discussion regarding the Consultation. West Winch was considered an unsuitable site for 9,000 homes, due to the lack of infrastructure. Cllr. Michael de Whalley agreed that he would look at this and send an e-mail to the Council.

10. Sandringham Concerts-local traffic issues.

Cllr. Clark stated that whilst he was not opposed to concerts as they boost the local economy, he was concerned over the lack of traffic management at the Sandringham concert which took place over the bank holiday in August. It was resolved that the Clerk should write to the events team at the Sandringham estate over transport issues and the lack of signage used during the event. Cllr. Terry Parish should be copied into the email.

Proposed: Cllr. Clark.

Seconded: Cllr. Tilbrook

11. Planning Application-Ref: 23/01557/F Extension to Lavana, Congham. Deadline 3rd October 2023.

There were no objections to the planning application ref: 23/01557/F.

Proposed: Cllr. Tilbrook.

Seconded: Cllr. Stratton.

12. Finance

The payments and receipts to September 2023 were agreed.

13. To provide an update on the Noticeboards and Map board/CIL Money.

The Clerk confirmed that she had obtained two quotes in respect of replacing the Parish Council's notice boards. She was awaiting one final quote. It was resolved that upon receipt of the final quote, the Council would be able to discuss replacement of the notice boards.

The Clerk confirmed that she had made a CIL funding application in order to replace Congham's walk map.

14. Remembrance Day poppy wreath

It was resolved that the Parish Council would purchase a poppy wreath and make a donation to the Royal British Legion. The total sum not to exceed £60.00. The Clerk would pay for this on her debit card and the Parish Council would reimburse her via a cheque. It was unanimously agreed that Cllr. Michael de Whalley should lay the wreath and represent Congham at the Memorial Service at Grimston on the 12th November 2023.

15. To discuss recruitment via Co-option

The Clerk advised that she had spoken to a resident who is considering joining the Parish Council as a councillor. The resident stated that they would like to come to our next meeting on the 22nd November 2023.

16. To discuss implementing a Co-option Policy

The Co-option Policy, previously circulated via e-mail by the Clerk, was approved and adopted by the Parish Council

17. To discuss implementing an Anti-Bullying Policy

The Anti-Bullying Policy, previously circulated via e-mail by the Clerk, was approved and adopted by the Parish Council.

18. Fuel Allotment update

An update on the fuel allotment was given. It was agreed that the Clerk should write to Lord Howard.

19. Highways and footpaths update.

Cllr. Stratton provided an update on the lost footpath from Congham Lodge to Lynn Road, Hillington. Cllr. Stratton said that this matter was still awaiting a decision, despite writing to them in February 2022, no significant progress had been made. It was agreed that the Clerk should write to Cllr. Dark to put forward the Parish Council's concerns.

20. To discuss litter pick on 30th September 2023.

Cllrs. Tilbrook and Clark confirmed that they would volunteer at the litter pick on the 30th September 2023.

21. Correspondence

a. The Clerk confirmed that she had received an e-mail from a resident, regarding the overhanging hedges and verges along Broadgate Street and St. Andrews Lane. The Clerk confirmed that she had contacted Norfolk County Council to report this issue.

22. Urgent Items

- a. Cllr. Stratton enquired whether there was an update on the step outside the post box. It was agreed that the Clerk would contact Cllr. Dark to request an update.
- b. The Clerk advised that she had received an e-mail from a resident concerning speeding in the village and parking on pavements. She would look into this and reply.
- c. It was resolved that the defibrillator should be included in November's Agenda.

The meeting closed at 9:00pm

The next meeting will be held at the Anvil Inn, Congham on 22nd November 2023 at 7pm.

Signed Chair M de Whalley, 22nd November 2023

Michael de Whalley, Chairman
Ophelia Donovan, Parish Clerk
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