

# Congham Parish Council

## Parish Council meeting

Wednesday 22<sup>nd</sup> November 2023 at 7pm – Anvil Inn, St Andrews Lane,  
Congham

Councillors are summoned to attend the above Parish Council meeting for the purpose of transacting the business on the agenda below. The public are always welcome to attend these meetings.

Ophelia Donovan  
Clerk, 12<sup>th</sup> November 2023

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*Congham*

### AGENDA

1. The Chair welcomes members and residents to the meeting.
2. To receive apologies for absence.
3. Minutes:
  - a) To discuss any matters from the minutes not listed on the agenda.
  - b) To agree and sign the minutes of the Parish Council meeting held on the 27/9/2023.
4. To receive any Declarations of Interest.
5. To receive written reports from the County Councillor and the Borough Councillors:  
*(County Cllr S Dark, Borough Cllr M de Whalley & B Anota).*
6. To close the meeting for public Participation  
*(Residents are welcome to bring items to the attention of the council).*
7. To discuss any updates on the retrospective application of the infilling of Congham Bridge.
8. Neighbourhood Plan Consultation, Grimston, Pott Row.
9. Defibrillator.
10. Update on West Norfolk Local Plan Review 2016-2306.
11. Update on Sandringham Concerts-local traffic issues.
12. Planning Applications.
13. Finance
  - a. To agree the Payments and Receipts to November 2023.
  - b. Clerk's salary & expenses for 2 months and to include backpay from April 23 to Sept 23, £812.84.
  - c. Anvil room hire -£30.00
  - d. Donation to St Andrews Church £1,000.
  - e. Donation to WNDiS-£TBC
  - f. Review Draft Budget.
  - g. Review Precept amount-return by 31/1/2024.
14. To provide an update on the Noticeboards and Map board/CIL Money.

15. To discuss recruitment via Co-option.
16. To discuss adopting a Biodiversity Policy.
17. Fuel Allotment update.
18. Highways and footpaths update.
  - a) Update on lost footpath-Cllr. Dark.
  - b) Update on step to post box-Cllr. Dark.
19. Litter Pick update-30/9/2023.
20. Correspondence.
21. Urgent items.
22. To agree venue and dates for next year's meetings:
  - Wednesday 24<sup>th</sup> January 2024.
  - Wednesday 27<sup>th</sup> March 2024.
  - Wednesday 22<sup>nd</sup> May 2024.
  - Wednesday 24<sup>th</sup> July 2024.
  - Wednesday 25<sup>th</sup> September 2024.
  - Wednesday 27<sup>th</sup> November 2024.

Ophelia Donovan, Clerk Congham Parish Council.