

# Congham Parish Council

## Parish Council meeting

Wednesday 24<sup>th</sup> January 2024 at 7pm – Anvil Inn, St Andrews Lane, Congham  
Councillors are summoned to attend the above Parish Council meeting for the purpose of transacting the business on the agenda below. The public are always welcome to attend these meetings.

Ophelia Donovan, Clerk  
18<sup>th</sup> January 2024

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*Congham*

### AGENDA

1. The Chair welcomes members and residents to the meeting.
2. To receive apologies for absence.
3. Minutes:
  - a) To discuss any matters from the minutes not listed on the agenda.
  - b) To agree and sign the minutes of the Parish Council meeting held on the 22/11/2023.
4. To receive any Declarations of Interest.
5. To note that Cllr. Stratton has resigned from the Parish Council.
6. To receive written reports from the County Councillor and the Borough Councillors:  
*(County Cllr S Dark, Borough Cllr M de Whalley & B Anota).*
7. To close the meeting for public Participation  
*(Residents are welcome to bring items to the attention of the council).*
8. To discuss any updates on the retrospective application of the infilling of Congham Bridge.
9. Neighbourhood Plan Consultation, Grimston, Pott Row.
10. Defibrillator.
11. Update on West Norfolk Local Plan Review 2016-2306.
12. Update on flooding along St. Andrews Lane and Station Road.
13. Highways Ranger visit in February 2024-further issues to report.
14. To discuss 80<sup>th</sup> D-Day celebrations-6 June 2024.
15. Planning Applications.
16. Finance
  - a. To agree the Payments and Receipts to January 2024.
  - b. Clerk's salary & expenses for 2 months pay-£731.74
  - c. Anvil room hire -£35.00
  - d. To confirm that the precept requirement form has been submitted.
17. To provide an update on the Noticeboards and Map board/CIL Money.
18. CIL applications-deadline 1<sup>st</sup> February 2024.
19. To discuss recruitment via Co-option.

20. To discuss adopting a Biodiversity Policy, previously circulated by the clerk.
21. Fuel Allotment update.
22. Response to Active Travel Enhancements-Cycle Storage.
23. Highways and footpaths update.
  - a) Update on lost footpath-Cllr. Dark.
  - b) Update on step to post box-Cllr. Dark.
24. Correspondence.
25. Urgent items.
26. To note the date for the next meeting is Wednesday 27<sup>th</sup> March 2024, 7pm at St. Andrews Church.

Ophelia Donovan, Clerk Congham Parish Council.