

Congham Parish Council

Parish Council meeting

Wednesday 3rd April 2024 at 7pm – St. Andrews Church, St Andrews Lane,
Congham

Councillors are summoned to attend the above Parish Council meeting for the purpose of transacting the business on the agenda below. The public are always welcome to attend these meetings.

Ophelia Donovan, Clerk
27th March 2024

Congham

AGENDA

1. The Chair welcomes members and residents to the meeting.
2. To receive apologies for absence.
3. Minutes:
 - a) To discuss any matters from the minutes not listed on the agenda. (For information only).
 - b) To agree and sign the minutes of the Parish Council meeting held on the 24/1/2024 and the Extraordinary Meeting on the 27/2/24.
4. To receive any Declarations of Interest.
5. To note the resignation of Cllr. Clark on the 20th March 2024.
6. To receive written reports from the County Councillor and the Borough Councillors:
(County Cllr S Dark, Borough Cllr M de Whalley & B Anota).
7. To close the meeting for public Participation
(Residents are welcome to bring items to the attention of the council).
8. To discuss any updates on the retrospective application of the infilling of Congham Bridge.
 - 8.i To discuss written statement.
 8. ii. To discuss whether the Council should give authority for the clerk to speak to the media on behalf of the Parish Council.
9. Defibrillator update.
10. Update on West Norfolk Local Plan Review.
11. Litter pick update.
12. Update on flooding along St. Andrews Lane and Station Road.
13. Planning Applications:
 - 12.1 Ref: 24/00376/F, extension to bungalow. Deadline for response- 4th April 2024.
 - 12.2 Grimston & District Cricket Club licence application. Ref: JNLMWMCR Deadline for response-18th March 2024. (Delegated response given).
14. Finance:
 - a. To agree the Payments and Receipts to March 2024.

- b. Clerk's salary & expenses for 2 months pay-£740.99.
 - c. St. Andrews Church room hire -£25.00.
 - d. Instruction of Internal Auditor-Confirm appointment.
 - e. Banking Signatories Mandate: to request permission to nominate an additional signatory/signatories.
- 15. To provide an update on the Map board/CIL Money.
 - 16. To discuss recruitment via Co-option.
 - 17. Cycle Stand Initiative.
 - 18. To discuss the Biodiversity Plan, previously circulated by the clerk.
 - 19. Fuel Allotment update.
 - 20. Highways and footpaths update.
 - a) Update on lost footpath-Cllr. Dark.
 - b) Update on step to post box-Cllr. Dark.
 - 21. Correspondence.
 - 22. Urgent items.
 - 23. To note the date for the next meeting is Wednesday 22nd May 2024, 7pm at St. Andrews Church. (to include the Annual Parish Council meeting).

Ophelia Donovan, Clerk Congham Parish Council.